The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of "matching" ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation's history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

### **Contents**

Part 1: Church Information Part 4: Leadership Expectations

Part 2: Financial/Church Campus Information Part 5: Church History

Part 3: Church Characteristics Part 6: Other Information

### Please return completed form to:

**Evangelical Presbyterian Church** ATTN: OFFICE OF THE STATED CLERK 5850 T.G. Lee Blvd., Suite 510 Orlando, FL 32822

Phone: 407-930-4239 Fax: 407-930-4247 E-mail: info@epc.org



## **Part 1: Church Information**

1.	Church Name First Presbyterian Chur	ch of Fairbanks (FI	PC)			
	Address 547 7th Avenue					
	Fairbanks, Alaska 99701					
	Telephone ( <u>907</u> ) <u>452-2406</u>		_Fax ( _ <del></del>	<u>′</u> )	452-7205	
	E-mail fpc@fpcfairbanks.com		_Website	fairb	anksfirstpres.com	<u> </u>
2.	Presbytery: Pacific Northwest					
	Presbytery Ministerial Committe	ee Liaison <u>Jami</u>	e Richard			
3.	Search Committee Chairman_Tedo					
	Address 1875 RJ Loop					
	Fairbanks, Alaska 99709					
	E-mail riggsteddy@gmail.com					
	Telephone ( 907 ) 371-9254					
4.	List all paid staff positions (use a	ıdditional shee	t if necess	ary)		
	Dr. Donald Baird	Interim Pastor			<b>▼</b> Full time	Part time
	David McConnell-Booher	Youth Director			<b>▼</b> Full time	Part time
	Marta Conner	Office Manager			Full time	Part time
	Paul Bonnell	Sound & Projec	tion Person			☐ Part time
	Peggy Nichols	Nursery Attenda	ant			Part time
						Part time
					<u> </u>	Part time
					☐ Full time	☐ Part time
					_	Part time
						☐ Part time



# A Global Movement of Evangelical Presbyterian Churches CHURCH INFORMATION FORM

	Lict	~11	moont	nocition
э.	LIST	all	vacalli	positions

Position Available Lead Pastor	Date of Vacancy 6/3/18
Position Available Children's Ministry Director	Date of Vacancy 7/14/17
Position Available	Date of Vacancy

# 6. Membership (state approximate numbers and percentages)

	Five years ago	Currently	
A. Number of church members	277	252	_
B. Number of family units	184	195	_
C. Worship attendance	218	173	

7. Community Growth 
$$\square$$
 Increasing  $\square$  Static  $\square$  Declining

### 8. Profile of church members

# A. Age:

# B. Occupation:

### C. Educational level of adults

$$2$$
 % some high school  $28$  % high school  $45$  % college  $25$  % graduate school

# D. Percentage of members belonging to the congregation

Less than one year  $\frac{1}{27}$  % 5 years or less  $\frac{27}{6-10}$  % 6-10 years  $\frac{22}{50}$  % 10 years or more  $\frac{50}{30}$  %



).	Ra	cial/Ethnic composition of:
	A.	Congregation
		_<1
		<1 % Other (Specify) Alaskan Native
	В.	<b>Community</b> (within 5-mile radius of church)
		$\frac{5.5}{}$ % African-American $\frac{3.5}{}$ % Asian $\frac{75.7}{}$ % Caucasian $\frac{6.0}{}$ % Hispanic
		7.4 % Other (Specify) 7.9% Alaskan Native/.5% Pacific Islander
. ^	C	
LU		mmunity Setting (check as many as apply):
		cation
	Ш	Rural Small Town Metropolitan Suburban Inner City
		nction
	X	Industrial Agricultural Recreational Military College/University
	Ap	proximate population of community 100,000 in Fairbanks North Star Borough
11	. Ch	urch Programming—Worship
	Δ	Worship Time Average Worship Attendance
	11.	8:30 am 85-90
		11:00 am 70
	n	Once a month (12)
	B.	Frequency of communion celebration: Once a month (12) per year
	C.	How are members involved in planning and participation in the liturgy/worship?
		Worship team members, choir, scripture readers, ushers, elders assist in communion

D	Style of liturgy	used in vour	worchin (a	a traditional	contomporary	variati
υ.	Style of fituigy	useu III your	worship (e.	.g., u auruonai,	, contemporary,	variety

We have both traditional and contemporary Sunday morning worship services

E. Type of music used in worship (e.g., traditional, contemporary, varie	E.	Type	of music	used in v	worship (	(e.g., traditional,	contemporary,	variety
--	----	------	----------	-----------	-----------	---------------------	---------------	---------

1st Service traditional and 2nd Service contemporary

### 12. Church Programming—Sunday School

- A. Average attendance in Church School (under 18 years) $\frac{30}{100}$
- B. Average attendance in Adult Education (Sunday)  $\underline{^{25-30}}$

# 13. Church Programming—Organizations/Committees List major boards, committees, and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.)

Name	Purpose of Group	Number of members	Frequency of meetings	Leadership Role*
Session	Church Governance	14	MONTHLY	2
Deacon	Church Service	11	MONTHLY	2
Worship	Oversee Worship	5	MONTHLY	2
Stewardship & Finance	Stewardship	3	MONTHLY	2
Personnel Committee	Oversight & Support	3	MONTHLY	3
Mission & Outreach	Fill Great Commission	7	MONTHLY	3
Children's Ministry Team	Discipleship	4	MONTHLY	3
Continued on	attached page			

<sup>\*</sup>Indicate leadership role expected by using the number below:

- 1. Pastor takes primary initiative and responsibility.
- 2. Pastor and laity share responsibility.
- 3. Laity takes primary initiative and responsibility.

# Page 5 item 13 Continued Church Programming-Organization/Committees

NAME	PURPOSE OF GROUP	# OF MEMBERS	FREQ OF MTGS	LEADERSHIP ROLE
Facilities	Maintenance/Support	7	MONTTHLY	3
Nominating	Select Candidates	7	MONTHLY	3
Special Ministries	Men's & Couples Ministries	4	MONTHLY	3
Adult Christian Ed.	Spiritual Formation	15-25	WEEKLY	3
Youth Ministries	Grow Youth Involvement in the Church	5	MONTHLY	3
Women's Group	Bible Study	15-25	WEEKLY Sept-Ma	ay 3
Spicey Mustard	Youth Discipleship	15	WEEKLY	3
Prayer Group	Intercession	7	WEEKLY	3
Choir	Worship	10-20	WEEKLY	3
Worship Team	Worship	10-20	WEEKLY	3
Play Group	Fellowship/Support	10-20	WEEKLY	3
Life Group	Fellowship/Support	40-50	WEEKLY	3
Cancer Care	Support to Individuals/	8	VARIES	3
Hospitality and Fellowship	Support to Congregation	TBD	MONTHLY	3



# Part 2: Financial/Church Campus Information

1.	Current annual budget: \$\frac{523,980.00}{}\$ (Attach a copy of current budget)	_Last year's annual budget: \$ 601,484.00
2.	Percentage of income received toward but	dget: _107% as of 31 May 2019
3.	Amount contributed for year 2019	(most recent complete reporting year)
	A. EPC Per Member Asking	\$ 6,049.00
	B. EPC World Outreach Global Workers	\$ 6,000.00
	C. EPC Special Projects	\$ <u>0</u>
	D. Presbytery Per Member Asking	\$_5,260.00
	E. Other Missions/Missionaries	\$_44,106.00
4.	Property owned by church A. Describe buildings and property (othe	r than manse).
	library, 3 large classrooms, basement with fell	
	C. Is a building program projected?  If yes, describe what, when, and projected.	☐ Yes ☑ No
	D. Does the church own a manse?  Condition: Good	☐ Yes ☑ No ☐ Fair ☐ Poor # of Bedrooms
	Pastor's Office/Study: 🔀 In Church [	☐ In Manse ☐ Not Provided
	Other	

6.

	mpensation	: range we are prepared to offer	••							
л.	-	ead Pastor		90,000 DOE						
	Position: _		\$							
В.	The averag	ge annual increase over the pas	t three years is:							
	Position: _		\$	or	%					
	Position: _		\$	or	%					
	Position: _		\$	or	%					
	Position: _		\$	or	%					
C.	Housing									
	Housing	g Allowance								
	☐ Manse (	Only								
	Either o	f the Above								
D.	Benefits ar	nd expenses								
	11%	Pension (minimum 10% gross effective salary)								
	Voo									
	Yes	_ Life insurance								
		_ Social Security								
	Negotiable	_Travel/mileage								
	Negotiable									
	2 Weeks	_ Study leave allowance (minim	num 2 weeks)							
	4 Weeks	_ Annual vacation days (minimum 4 weeks)								
		Number of worship services p	-	astor is provided reli	ef					
		Other (Specify:			)					

### **Part 3: Church Characteristics**

Check the box that most closely describes the current congregation characteristics and future goals

Our congregation		Currently				Goal			
		Agr	ee	Disag	gree	Agr	ee	Disag	gree
1.	Supports the pastor.	<u> </u>	<b>2</b> 2	<b>3</b>	<b>4</b>	<b>1</b>	<u> </u>	<b>3</b>	<b>4</b>
2.	Readily shares their gifts with the rest of the congregation.	<u> </u>	<b>2</b> 2	<b>3</b>	<b>4</b>	<b>1</b>	<u> </u>	<b>3</b>	<b>4</b>
3.	Places a high priority on sound biblical preaching.	<b>1</b>	<u> </u>	<b>3</b>	<b>4</b>	<b>1</b>	<u> </u>	<b>3</b>	<b>4</b>
4.	Gladly welcomes visitors and new members.	<u> </u>	<b>2</b> 2	<b>3</b>	<b>4</b>	<b>1</b>	<u> </u>	<b>□</b> 3	<b>4</b>
5.	Is involved in local evangelistic ministries.	<u> </u>	<b>2</b> 2	<b>3</b>	<b>4</b>	<b>1</b>	<u> </u>	<b>3</b>	<b>4</b>
6.	Is often found living their faith in their communities.	<b>1</b>	<u> </u>	<b>□</b> 3	<b>4</b>	<b>1</b>	<u> </u>	<b>3</b>	<b>□</b> 4
7.	Has a spirit of unity.	<b>1</b>	<u> </u>	<b>3</b>	$\square 4$	<b>1</b>	<u> </u>	<b>3</b>	<b>□</b> 4
8.	Cares about each other.	$\square 1$	<u> </u>	<b>3</b>	<b>4</b>	<b>1</b>	<u> </u>	<b>3</b>	<b>4</b>
9.	Looks to its Session for leadership.	<b>1</b>	<u> </u>	<b>3</b> 3	<b>4</b>	<b>1</b>	<u> </u>	<b>3</b>	<b>4</b>
10	. Ministers well to members who are hurting.	<u> </u>	<b>2</b> 2	<b>3</b>	<b>4</b>	<b>1</b>	<u> </u>	<b>3</b>	<b>□</b> 4
11	. Uses members' gifts in its worship.	<u> </u>	<b>2</b> 2	<b>3</b>	<b>4</b>	<b>1</b>	<u> </u>	<b>3</b>	<b>4</b>
12	Contains people willing and able to lead the congregation.	<b>1</b>	<b>2</b> 2	<b>3</b>	<b>4</b>	<b>⊠</b> 1	<u>2</u>	<b>3</b>	<b>4</b>
13	. Is capable of change when and where appropriate.	<u> </u>	<b>2</b> 2	<b>3</b>	<b>4</b>	<b>1</b>	<u> </u>	<b>3</b>	<b>4</b>
14	. Is spiritually alive.	<b>1</b>	<u> </u>	<b>3</b>	<b>4</b>	$  \mathbf{\lambda}_1$	<u> </u>	<b>3</b>	<b>4</b>



### 15. In what ways does your church participate in ecumenical activities?

First Presbyterian Church (FPC) partners with many other local churches to support mission work and to care for the underprivileged and homeless. We also collaborate to have combined faith based events for our children and youth. We offer financial support, member participation and/or volunteer time, and the use of the church building to participate in ecumenical activities.

- To help gain a broader understanding of the various ways FPC is involved, below is a incomprehensive list of examples:
- 1. Love in the Name of Christ (Love INC): A mission to serve families in need and crisis. FPC financially supports them and hosts families in the church building for a week at a time ensuring a safe place to stay together while FPC provides breakfast and dinner.
- 2. Food Bank Ministry: FPC provides a weekly distribution center to hand out food boxes to those in need.
- 3. The Well: FPC hosts The Well every Wednesday night starting in September and operating through May. The Well provides an evening meal for anyone who comes into the church. They are also given the opportunity to talk with staff and have prayer if desired. The Well is organized by FPC members but other churches come and help serve.

See Attached page for additional ecumenical activities:

### 16. Describe the strengths of your congregation.

FPC is a strong, spirit led congregation that seeks and is aware of the presence of the Holy Spirit. This existence is manifested in how we worship, care for one another, and serve our community. We have a large (exceptionally so, given the size of our congregation) group of musicians and people who volunteer to serve in the music ministry on a frequent basis. Many members find inspiration in how God's gifts are utilized through music.FPC is a multi-generational church. A reflection of our long -term membership is that we have several third and fourth generation families. With this comes a sense of sincerity and genuine caring for one another. This can specifically be seen when we regularly come together to support, help, and pray for one another. A benefit of having a multi-generational church is that a number of children and families have grown up in Christ together. With a decade's long attendant and volunteers, we have a strong nursery program. This thread continues with a robust and durable junior and senior high youth group. We believe prayer is an essential element of the Christian walk. During a recent survey, many congregants identified that they feel the church is spiritually alive with the power of prayer. We come together regularly to pray for one another, for Session, and guidance from the Lord in fulfilling his vision for FPC.

### 17. List specific problems with which your congregation struggles.

Leadership in clarifying our vision of ourselves as a people of God with a mission and our unique contribution to the kingdom of God. We have a mission statement and we know that our location is a statement from God about our mission.

Re-engagement and further development of a small group ministry that disciples and builds authentic community as a means of spreading the gospel.

Leadership in developing "a cradle -to -grave" discipleship program, which promotes a depth of intimacy with and biblical knowledge, of God the Father, Jesus our Savior, and the work of the Holy Spirit in us and through us.

Looking for leadership to help us understand, engage, and manage conflict in a biblical and redemptive manner.

### 18. List major goals that the congregation has set for itself.

FPC has always had a heart for evangelism. We are seeking a pastor who shares this vision and who can effectively lead us in fulfilling our mission. To help support this goal we are also looking for a Pastor who can help us develop a curriculum that gives our congregational children a biblical foundation. As we continue to grow, build, and foster emotionally healthy relationships we are working with our interim pastor and Session on the recommendations from Vital Church Ministries. We are working with Sessionto expand our small group ministry, selecting a pathway for organized spiritual growth, re-examining our vision, and reinstituting a leadership training and development process.

ing

# Page 11 Question 15 Part 3 Continued Church Characteristics: In what ways does your church participate in ecumenical activities?

- 4. Bingle Camp: A local faith-based camp for children and youth that members support through the giving of their time and resources.
- 5. International Friends of Compassion: FPC partners with International Friends of Compassion in Indonesia. We have sent many members to Indonesia to minister to the sick, help with engineering tasks and work with the children in the schools.
- Youth Group: FPC Youth Group meets regularly with Community Covenant Church's youth group.
- 7. Fusion Youth Conference: Annual interdenominational youth gathering of worship, discipleship, and fellowship hosted at the Anchorage Baptist Temple and is attended by Christians from all over Alaska and all flavors of Christianity.
- 8. Youth Works: PFC youth mission trips are usually with the Youth Works organizations where our youth have worked hand in hand with Methodist, Roman Catholic, Baptist, Lutheran, and other churches
- 9. Silver Tea: An annual event run by the Presbyterian Women's' Association, used to raise money to donate to faith-based nonprofit organizations.
- 10. Operation Christmas Child: A part of Samaritan's Purse FPC members fill shoe-boxes with needed items to send to children world-wide.
- 11. Frontiers: Provide financial support to missionaries in Afghanistan.
- 12. Pacific Bible College: Provide financial support.
- 13. Presbyterian Relief Fund: Provide financial support for Syrian refugees.
- 14. Alaska Prison Ministry: Provide office space and member volunteer time.



Yes	No
20. Has ther congrega	e ever been any disciplinary action against an elder or deacon of your ation?
Yes	No
If you answe	ered "Yes" to either 19 or 20, please explain.
-	u completed a mission statement, vision statement, and/or a strategic plan for agregation?
Yes	□No
If yes, Da	Mission Dec 2004/Vision April 2001/Strategic plan is currently in progress.
If wes at	tach conjes of each statement or strategic plan the church has completed

### Part 3 Church Characteristics item 21 page 10 continued

Mission Statement: Our mission is to welcome all people, equip them for a deep and living faith in Jesus Christ, and send them into the world to share God's love.

Vision Statement: Our vision is to be a beacon for Jesus Christ. With his love and joy we will draw people into a safe harbor where they are welcomed, healed, restored, and nurtured, becoming radiant witnesses.

### **Part 4: Leadership Expectations**

### 1. What five key characteristics, gifts, and/or skills should a person bring to the position?

- 1. Calling for being a Pastor
- Be able to articulate and carry out the mission and the vision of the church, using and obtaining a. resources to accomplish them.
  - b. Be willing to develop a plan to insure staff are growing emotionally and spiritually.
  - c. Express vigor and excitement for Jesus that is infectious.
- d. Welcome new and old members to the church, seek to mentor them and inspire them to grow in God.
- e. Preaching skills: Ability to communicate thru scripture based sermons. Give new insights to the Word of God, keeping the congregation on their toes and invested.
- 2. Leadership (Head of Staff)
  - a. Have leadership, administrative, and communication skills.
  - b. Committed to teaching reformed EPC practices.
  - c. Be able to guide, teach, and work with Session in a productive and positive way.
  - d. Have current or recent experience working with staff.
- e. Be able to hold staff accountable for their time, resources, and give productive and in-depth performance feedback in a timely fashion.
- 3. Commitment to Personal Growth in Jesus
  - a. Feel passionate for preaching the Word of God.
  - b. Striving to study the Word and pray continuously.
  - c. Be seen as an example of faith and prayer, and be able to relate with personal experiences.
  - d. Have a heart for evangelism.
- 4. Be a Listener and Mediator
- a. Be able to mediate or approach conflicts within a congregation, session, or staff with biblical knowledge and theology, compassion, humility, honesty, unconditional love, and understanding.
  - b. Be able to communicate with all people equally.
  - c. Be an active listener.
- 5. Relational Sheperd
  - a. Have a heart for a congregation of all ages.
- b. In conjunction with other church care committees and groups, provide pastoral care and visitation to church members who are in the hospital, extended-care facilities, experiencing hardships, and/or home-bound.
- c. Provide pastoral counseling for existing or future relationships including marriage and divorce, spiritual growth, crisis, and/or grief, as needed or as your expertise extends to.

# **Part 5: Church History**

1. What do you consider to be the three most important events in the history of yourchurch?
1. FPC was established by early Presbyterian missionary S. Hall Young over 100 years ago. It is still a vibrant presence in downtown Fairbanks. It speaks well of the last 100 years of a presence in Fairbanks and our mission here in downtown Fairbanks.
2. The move from PCUSA to EPC. This made us question who we are, what we believe, and where we want to head in the future. It solidified our essentials of faith and let us focus on mission rather than national church politics.
3. Major remodel with an expansive addition in the 2000s, which is now a building which we own outright. This building allows plenty of room for our current needs and also allows for growth of the church.
2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?
The last three years at FPC has been a time of change and transition. While change and transition can be challenging, these difficulties have helped our church to focus on what is important as a body of believers and we are all excited to see the next steps and the future for FPC.
In 2017 our Children's Minister accepted a position outside of our church and we are advertising and recruiting for a new Children's Minister. The position is currently filled part-time through an interim staff member. Also, in the last three years our church witnessed differences between pastoral staff which therefore caused division in some areas of the church. In time, this led to both pastors taking positions in ministry outside of FPC.
This loss in leadership has tested our strength as a body of believers. As a component of the testing of our strengths, FPC took part in a formal assessment to focus on steps to help our congregation through the change. We have called in an Interim Church Minister to guide us as we actively work on the recommendations from this assessment. We are looking forward to what God has in store for FPC and the Fairbanks community as we welcome a new pastor and look towards the future.



### **Part 6: Other Information**

1. List the last three individuals who held the position	n of Lead Past	or
Name	Dates of Service	
Dr. Donald Baird (Interim)	Jan 2019	to Present
Andrew Ekblad	July 1997	toto
Delbert Burnett	Feb 1988	toto
2. Describe any significant factors about the church n	not covered i	n previous questions.
A nation-wide Lilly Endowment Study listed FPC Fairbanks among	the "300 Excelle	ent Congregations in the U.S.A."
FPC is a resilient, Christ loving congregation that has been a beach location since its establishment in 1904. FPC is a church seeking to a living relationship with God through Christ is essential for an abuse seek to express this conviction and are geared toward reaching, in Jesus. While our Interim Pastor Dr. Baird, along with a strong and at there is still work to be done. We are confident that the God-called of our Lord and Master Jesus Christ, and that FPC will continue to to come.	o walk in the povendant life and ra troducing, and nactive Session, I Lead Pastor will	wer and gifts of the Holy Spirit. We believe diant witness in this world. Our programs surturing all people to know and follow has moved our congregation forward, but I continue our transformation into the image
FPC has a love for mission both local and world, allocating 10% of	our church budg	get to missions.
Please visit https://m.youtube.com/watch?v=Ju10fz3jrBQ for more	information on	the Fairbanks area.
Clerk of Session David Dreydoppel		Date
Search Committee Chair Ted Riggs		Date_ <sup>08/29/19</sup>

We encourage churches to list their vacancies on the Ministry Staff Opportunities webpage at www.epc.org/mso. For more information or to send your posting, email info@epc.org